

# AGENDA

## Health & Social Care Overview and Scrutiny Committee

Date: **Friday 1 August 2014**

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Time: **3.00 pm**

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Place: **The Council Chamber, Brockington, 35 Hafod Road,  
Hereford**

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Notes: Please note the **time, date** and **venue** of the meeting.

For any further information please contact:

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If you would like help to understand this document, or would like it in another format or language, please call David Penrose, Governance Services on 01432 383690 or e-mail [dpenrose@herefordshire.gov.uk](mailto:dpenrose@herefordshire.gov.uk) in advance of the meeting.

# **Agenda for the Meeting of the Health & Social Care Overview and Scrutiny Committee**

## **Membership**

**Chairman**

**Councillor CNH Attwood**

**Vice-Chairman**

**Councillor MD Lloyd-Hayes**

**Councillor PA Andrews**

**Councillor JM Bartlett**

**Councillor PL Bettington**

**Councillor KS Guthrie**

**Councillor Brig P Jones CBE**

**Councillor JLV Kenyon**

**Councillor NP Nenadich**

**Councillor CA North**

**Councillor SJ Robertson**

**Councillor J Stone**

**Councillor GA Vaughan-Powell**

**Councillor DB Wilcox**

## AGENDA

		Pages
1.	<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive apologies for absence.</p>	
2.	<p><b>NAMED SUBSTITUTES (IF ANY)</b></p> <p>To receive details of any Members nominated to attend the meeting in place of a Member of the committee.</p>	
3.	<p><b>DECLARATIONS OF INTEREST</b></p> <p>To receive any declarations of interest by Members in respect of items on the agenda.</p>	
4.	<p><b>MINUTES</b></p> <p>To approve and sign the minutes of the meeting held on 11 June 2014.</p>	9 - 14
5.	<p><b>SUGGESTIONS FROM MEMBERS OF THE PUBLIC ON ISSUES FOR FUTURE SCRUTINY</b></p> <p>To consider suggestions from members of the public on issues the committee could scrutinise in the future.</p> <p><i>(There will be no discussion of the issue at the time when the matter is raised. Consideration will be given to whether it should form part of the committee's work programme when compared with other competing priorities.)</i></p>	
6.	<p><b>QUESTIONS FROM THE PUBLIC</b></p> <p>To note questions received from the public and the items to which they relate.</p> <p><i>(Questions are welcomed for consideration at a scrutiny committee meeting so long as the question is directly related to an item listed on the agenda. If you have a question you would like to ask then please submit it <b>no later than two working days before the meeting</b> to the Committee Officer. This will help to ensure that an answer can be provided at the meeting).</i></p>	
7.	<p><b>WYE VALLEY NHS TRUST ACCOUNTABILITY SESSION</b></p> <p>To hold a public accountability session to discuss the performance of the Wye Valley NHS Trust.</p>	15 - 18
8.	<p><b>HEREFORDSHIRE COUNCIL'S IMPLEMENTATION OF THE CHILDREN AND FAMILIES ACT 2014</b></p> <p>To consider the council's approach to implementing the Children and Families Act 2014, with particular regard to the aspects relating to adoption and special educational needs and disabilities.</p> <p>To consider how partnership working might enhance the approach to benefit children and young people in Herefordshire.</p>	19 - 32
9.	<p><b>PUBLIC HEALTH UPDATE</b></p> <p>To receive a verbal update on the new management arrangements.</p>	Verbal Report
10.	<p><b>WORK PROGRAMME</b></p> <p>To consider the committee's work programme.</p>	33 - 50



## **PUBLIC INFORMATION**

### **Public Involvement at Scrutiny Committee Meetings**

You can contact Councillors and Officers at any time about Scrutiny Committee matters and issues which you would like the Scrutiny Committee to investigate.

There are also two other ways in which you can directly contribute at Herefordshire Council's Scrutiny Committee meetings.

#### **1. Identifying Areas for Scrutiny**

At the meeting the Chairman will ask the members of the public present if they have any issues which they would like the Scrutiny Committee to investigate, however, there will be no discussion of the issue at the time when the matter is raised. Councillors will research the issue and consider whether it should form part of the Committee's work programme when compared with other competing priorities.

#### **2. Questions from Members of the Public for Consideration at Scrutiny Committee Meetings and Participation at Meetings**

You can submit a question for consideration at a Scrutiny Committee meeting so long as the question you are asking is directly related to an item listed on the agenda. If you have a question you would like to ask then please submit it **no later than two working days before the meeting** to the Committee Officer. This will help to ensure that an answer can be provided at the meeting. Contact details for the Committee Officer can be found on the front page of this agenda.

Generally, members of the public will also be able to contribute to the discussion at the meeting. This will be at the Chairman's discretion.

(Please note that the Scrutiny Committee is not able to discuss questions relating to personal or confidential issues.)

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## **YOU HAVE A RIGHT TO: -**

- Attend all Council, Cabinet, Committee and Sub-Committee meetings unless the business to be transacted would disclose 'confidential' or 'exempt' information.
- Inspect agenda and public reports at least five clear days before the date of the meeting.
- Inspect minutes of the Council and all Committees and Sub-Committees and written statements of decisions taken by the Cabinet or individual Cabinet Members for up to six years following a meeting.
- Inspect background papers used in the preparation of public reports for a period of up to four years from the date of the meeting. (A list of the background papers to a report is given at the end of each report). A background paper is a document on which the officer has relied in writing the report and which otherwise is not available to the public.
- Access to a public Register stating the names, addresses and wards of all Councillors with details of the membership of Cabinet and of all Committees and Sub-Committees.
- Have a reasonable number of copies of agenda and reports (relating to items to be considered in public) made available to the public attending meetings of the Council, Cabinet, Committees and Sub-Committees.
- Have access to a list specifying those powers on which the Council have delegated decision making to their officers identifying the officers concerned by title.
- Copy any of the documents mentioned above to which you have a right of access, subject to a reasonable charge (20p per sheet subject to a maximum of £5.00 per agenda plus a nominal fee of £1.50 for postage).
- Access to this summary of your rights as members of the public to attend meetings of the Council, Cabinet, Committees and Sub-Committees and to inspect and copy documents.

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- The nearest bus stop to Brockington is located in Old Eign Hill near to its junction with Hafod Road. The return journey can be made from the same bus stop.

## **HEREFORDSHIRE COUNCIL**

**BROCKINGTON, 35 HAFOD ROAD, HEREFORD.**

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HEREFORDSHIRE COUNCIL

**MINUTES of the meeting of Health & Social Care Overview and Scrutiny Committee held at The Council Chamber, Brockington, 35 Hafod Road, Hereford on Wednesday 11 June 2014 at 3.00 pm**

**Present:** Councillor CNH Attwood (Chairman)  
Councillor MD Lloyd-Hayes (Vice Chairman)

Councillors: PA Andrews, MJK Cooper, KS Guthrie, JLV Kenyon, SJ Robertson, J Stone and GA Vaughan-Powell

**In attendance:** Councillors GJ Powell, Cabinet Member (Health and Wellbeing) and AJW Powers

**Officers:** G Hughes (Director for Economy, Communities and Corporate), H Coombes (Director for Adults Wellbeing), J Davidson (Director for Children's Wellbeing), A Brookes (Executive Manager) and D Penrose (Governance Services)

**1. APOLOGIES FOR ABSENCE**

Apologies for Absence were received from Councillors PL Bettington, Brig P Jones CBE, NP Nenadich and CA North.

**2. NAMED SUBSTITUTES (IF ANY)**

None.

**3. DECLARATIONS OF INTEREST**

None.

**4. MINUTES**

The Minutes of the Meeting held on the 27 May 2014 were approved and signed as a correct record. The Chairman thanked Councillors J Jarvis and WLS Bowen for all their work on behalf of the Committee over the years.

**5. SUGGESTIONS FROM MEMBERS OF THE PUBLIC ON ISSUES FOR FUTURE SCRUTINY**

There were no suggestions for issues for future scrutiny.

A Member suggested that items and questions submitted by the public should be recorded and that any written answers from Officers should also be included as an appendix to the minutes.

**6. QUESTIONS FROM THE PUBLIC**

None.

**7. ACCOUNTABILITY SESSION - WEST MIDLANDS AMBULANCE SERVICE**

The Committee received a presentation on the West Midlands Ambulance Service from Ms M Brotherton General Manager (West Mercia) West Midlands Ambulance NHS Foundation Trust.

During her presentation, Ms Brotherton highlighted the following areas:

- The transformational change agenda that the Service had been undertaking over the previous year that had embedded the implementation of the Make Ready ambulance service. This allowed for faster treatments of patients and maximised the efficient use of the ambulance fleet.
- The success of the Community Ambulance stations, which allowed ambulances from the main hub in Hereford to be based in the Market Towns.

In the ensuing discussion, the following points were raised:

That the service had achieved 66.7% against a 75% target for Red 1 calls. These were the most time critical and cover cardiac arrest patients who were not breathing and did not have a pulse, and the target was to get an ambulance on to the scene within eight minutes. This was a challenging target in a rural county but these were relatively uncommon calls in Herefordshire, and the Service only received approximately one a month. Work had been undertaken with local councils to promote the community defibrillation scheme and the Community First Responder schemes For Red 2, which were serious but less immediately time critical calls, the Service had achieved 75.7% response against a national target of 75%. Red 19 calls, which required an ambulance to respond within nineteen minutes, had a target of 95%, and the Service had missed this by .3%. An ambulance had now been stationed in Leominster in order to be able to achieve this target. It was important to note that demand for services was rising by around 5% a year.

In reply to a questions she said that:

- Green 2 targets were 30 minutes, and 90%, both of which had been reached. This category was for falls and similar injuries.
- The triage of calls was on the whole effective, but when the paramedic arrived on the scene the situation could vary from what had been expected.
- That demand did fluctuate in rural areas, and Leominster had proved to be challenging in April, whilst Hay-on-Wye had in May.
- There was a concern around the transfer of patients from the acute hospital to others in the area, as this reduced the resources available for calls.
- That the conveyance rate of patients to hospital was 58%, which meant that 42% were treated at home or on alternative clinical pathways.
- There was mandatory training for all staff of two days a year, and virtual learning was used. Clinical team mentors were employed to work directly with crews. The crew were trained to look at care pathways that did not involve the hospital.
- The Service undertook a great deal of campaigning to keep calls to a minimum, and were active in print and social media.
- That whilst the Fire Authority had a budget to invest in visiting the community, the Ambulance Service was run on a much leaner model, and were not able to

undertake as much outreach work. The Community Responder Manager would go into schools and parish council meetings if asked.

- That if transfers to other hospitals in the region were proving to be an issue in a locality, then ambulances from elsewhere would be used to backfill the gap. When deploying an ambulance, the nearest available vehicles went to the call.
- That should the work of the hospitals be reconfigured in a way that would increase the job cycle times by making more vehicles go out of County, then the Service would need to be commissioned to increase the number of available ambulances. The Service was working with the Wye Valley NHS Trust as the Trust undertook its service modelling.
- That all ASDA stores would be rolling out defibrillators nationally and that there was now one in the store in Hereford.

The Chairman thanked Ms Brotherton and Mr Holloway for the presentation.

## **8. ACCOUNTABILITY SESSION - 2GETHER NHS FOUNDATION TRUST**

The Committee received a presentation on the work of the 2gether NHS Foundation Trust. Mr Clee, Chief Executive of the Trust, presented the report, and highlighted the following areas:

- That there was a national increase in mental health which was largely as a result of four main factors. The population growth within the country; the demographic shift that had seen an increase in elderly; a decrease in the stigma associated with mental illness and increased access to services; more prevalence amongst the population as a result of old age, substance misuse and other factors.

In the ensuing discussion the following issues were highlighted:

- That all the Department of Health Key Performance Indicators had been met apart from the 'no children under the age of 18 to be admitted to adult in-patient wards'. That this had been necessary was an undesirable state of affairs, and had taken place because it was the least worst option for the patient. The Trust had not been commissioned to provide any under 18 services, as this was dealt with at a regional and national level by the NHS Local Area Teams. This was a serious issue for the Trust, and it had been raised with NHS England as there was a nationwide bed shortage for children.
- That the adult bed base number had not been reduced from 29 to 16. This had been a contractual obligation, but the number of beds had only been reduced to 21 as little progress had been made with mental health service liaison services in the community, and the crisis teams had been obliged to spend time supporting work in A&E, rather than in the home. There had been no change in the triage arrangements, and patients who had needed to be admitted had been provided with a bed. The percentage of patients admitted had been reduced from 12% to 8% and no patients had been sent out of area.
- Mr Clee undertook to provide a briefing paper to the Committee outlining the headline detail behind the Performance Indicators.
- As there was no forecast for a reduction in demand, 2gether would look to work in different ways with partners and commissioners. The Director of Children's Wellbeing undertook to provide the Committee with a briefing note on changes to the services.

- That 2gether was working on awareness around suicide risk, and talking to a wide variety of services to this end. Areas such as building planning was being discussed to make planners aware of potential hazards around tall buildings.
- That there was an issue with the A&E Department of the hospital, where patients needed mental health assessments, especially for the over 65 age group, where dementia was an increasing issue.
- Assessments were done within four weeks and based on individual need and clinical process.
- That work was put into socially inclusive initiatives that were funded by 2gether as well as Council funded ones such as the Healthy Lifestyle programme. Workshops were held in the colleges on mental health issues and diet which were run by service users with support from 2gether staff.
- That whilst 2gether held a £1.2m contract with the Local Authority for mental healthcare, for which it offered a range of services, it was one portion of the spectrum of care that was offered in the County. There was a significant financial squeeze on services, and it was expected that another £1m of services would be delivered in 2014-15 to meet the rising demand. Alternative ways of working were being looked at in order to deliver more effective and cost effective ways of treatment.
- That counselling services were being decommissioned and Improving Access To Psychological Therapies (IAPT) thresholds were being changed for 2014-15 nationally. There was significant patient involvement in the service, and 2gether were ahead of the contracted target. The service offered a stepped model of care for those with mild to complex psychosis. Alternative methods of delivery would be considered.
- That there would be a benefit for a System Leader in Mental Health in the County. This model was used in Bristol, where the lead provider for mental health ensured the most effective use of resources and services as well as providing a simpler service for users. Mr Clee undertook to provide a briefing paper on this model for the Committee.

In reply to a Member's question regarding access to services for young people, Mr Clee went on to say that there were no beds in the County for young people, and the service was commissioned nationally. Work was undertaken with schools, and every Year 6 pupil in the County was provided with the opportunity to consider mental health and safeguarding issues. As a result of the complexities of children's legislation, self-referral was not possible for a child.

The Independent Chairman of Healthwatch Herefordshire said that he had attended the 2gether NHS Trust AGM and The Trust and the Chief Executive had always made it clear that they valued feedback. He believed the organisation to be effectively led, with involvement in the Health & Wellbeing Board at Chief Executive level.

He went on to point out that the contract for the 2gether NHS Trust would shortly be coming up for renegotiation, and this was a chance to look for opportunities within the challenges presented in the field, but care should be taken not to lose both stability and continuity in the service.

In reply to a question from the Chairman, Mr Clee said that there were a number of risks surrounding a new contract.

- There were concerns around the demands made to support the Wye Valley NHS Trust's A&E Department.
- There was an ageing population within the County.
- There was no powerful social housing provider to lobby on behalf of residents as there was in Worcestershire, and to work to support their residents through recovery.
- There was challenge to meet the needs of a significant proportion of service users with complex multiple needs.

**RESOLVED: That further briefing on headlines for Key Performance Indicators for Monitor and the Department of Health be provided before the next meeting, together with an indication of where the patient evidence comes from as part of the 2gether user satisfaction survey.**

## **9. COMMITTEE WORK PROGRAMME**

The Committee noted its Work Programme.

**Resolved:**

**That:**

- a) **A Task and Finish Group be held to help inform the Council's response to the Government's consultation on the draft regulations on the level of care, funding and self-funding under the Care Act 2014. Members would include Councillors PA Andrews, MD Lloyd-Hayes and GA Vaughan-Powell; and;**
- b) **The Task and Finish Group on Children's Safeguarding should reconvene to follow up on the Action Plan that had been provided by the Executive following the submission of its initial report to the Committee on the 11 October 2013. Members would include Councillors MD Lloyd-Hayes and SJ Robertson (Chair).**

The meeting ended at 5.10 pm

**CHAIRMAN**





<b>MEETING:</b>	<b>HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE</b>
<b>MEETING DATE:</b>	<b>1 AUGUST 2014</b>
<b>TITLE OF REPORT:</b>	<b>WYE VALLEY NHS TRUST ACCOUNTABILITY SESSION</b>
<b>REPORT BY:</b>	<b>GOVERNANCE SERVICES</b>

### 1. Classification

Open

### 2. Key Decision

This is not an executive decision

### 3. Wards Affected

County-wide

### 4. Purpose

4.1 To hold a public accountability session to discuss the performance of the Wye Valley NHS Trust in Herefordshire.

### 5. Recommendation

**THAT: The Committee considers and discusses the presentation from the Trust.**

### 6. Alternative Options

There are no relevant alternative options.

### 7. Reasons for Recommendations

7.1 Accountability sessions are a concept that Staffordshire Council developed as a result of the Report of the Mid Staffordshire NHS Foundation Trust Public Inquiry. The intention is to get interconnected health bodies together with the public and Councillors in order to enable them to challenge and question the relevant organisations in a more joined up way.

Each body is expected to provide a presentation that focuses on:

- the key work that the body has completed through the previous year
- any success throughout the previous year
- any challenges throughout the previous year
- key areas of concentration for the coming year
- areas of risk for the coming year
- areas that might be beneficial of an input by scrutiny ie in task and finish groups.

## **8. Financial Implications**

8.1 There are no financial implications to this report.

## **9. Legal Implications**

9.1 There are no legal implications to this report.

## **10. Appendices**

10.1 Appendix 1 Accountability Session Form - Wye Valley NHS Trust

## **11. Background Papers**

11.1 None identified.



Organisation: Wye Valley NHS Trust

Date of Meeting: 1<sup>st</sup> August 2014

Key work completed during the year 2013/14	<ul style="list-style-type: none"> <li>• Delivering the Patient Care Improvement Plan following the Rapid Responsive Review</li> <li>• Improvements to the urgent care pathway</li> <li>• Delivering a £6.6m savings programme</li> <li>• Futures Project: reviewing future options for organisational form</li> </ul>
Successes during 2013/14	<ul style="list-style-type: none"> <li>• Providing harm free care: consistently above 95% on the Safety Thermometer</li> <li>• Increasing nurse staffing levels</li> <li>• Reductions in falls, pressure ulcers and MRSA</li> <li>• Developing the Clinical Assessment Unit and Virtual Wards and reducing length of stay</li> </ul>
Challenges during 2013/14	<ul style="list-style-type: none"> <li>• Mortality indicators</li> <li>• Delivering NHS Constitution targets around A&amp;E waiting times and cancer waits</li> <li>• Meeting national standards for key pathways such as urgent care and Stroke</li> <li>• Delivering the full savings programme of £8.8m</li> <li>• Significant changes on the Board</li> </ul>
Key work for 2014/15	<ul style="list-style-type: none"> <li>• Continuing to improve the quality and safety of care</li> <li>• Improving the efficiency and cost effectiveness of services</li> <li>• Working with partners to transform health and social care services across Herefordshire</li> </ul>

Key areas of risk for 2014/15	<ul style="list-style-type: none"> <li>• Activity level increases related to the urgent care pathway can compromise care, safety and patient flow</li> <li>• Providing a seven day service in all areas</li> <li>• Medical cover in some services remains inadequate</li> <li>• Clinical leadership vacancies</li> <li>• Mortality indicators</li> </ul>
Any opportunities or suggestions for future scrutiny work	<ul style="list-style-type: none"> <li>• Whole health and social care community transformation programme</li> <li>• Urgent care pathway changes</li> <li>• Mortality indicators</li> </ul>



<b>MEETING:</b>	<b>HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE</b>
<b>MEETING DATE:</b>	<b>1 AUGUST 2014</b>
<b>TITLE OF REPORT:</b>	<b>COUNCIL'S IMPLEMENTATION OF THE CHILDREN AND FAMILIES ACT 2014</b>
<b>REPORT BY:</b>	<b>ASSISTANT DIRECTOR: EDUCATION &amp; COMMISSIONING</b>

## Classification

Open

## Key Decision

This is not an executive decision.

## Wards Affected

County-wide

## Purpose

To consider the council's approach to implementing the Children and Families Act 2014, with particular regard to the aspects relating to adoption and special educational needs and disabilities.

To consider how partnership working might enhance the approach to benefit children and young people in Herefordshire.

## Recommendation(s)

**THAT:**

- (a) **Health and Social Care Overview and Scrutiny Committee consider the council's approach to the implementation of the Children and Families Act 2014 and make recommendations for any further development.**

## Alternative Options

- 1 No alternative options listed as this is a report to enable the committee to scrutinise the approach and make recommendations.

## Reasons for Recommendations

- 2 So that the committee can provide challenge and assurance regarding the approach being taken and make recommendations for further improvements that will benefit children and young people and their families who are affected by the Children and Families Act 2014. Scrutiny also provides an assurance role for the Council regarding the implementation of the Act.

## Key Considerations

- 3 The Children and Families Act received Royal Assent on 13 March 2014. This Act covers a number of areas and aims to give greater protection to vulnerable children, specifically in the areas of:

- Children with Special Educational Needs and Disabilities
- Adoption
- The Care System
- Education of Looked After Children
- Carers

- 4 A new approach is being introduced for children with special educational needs and disabilities. Changes have been made to the adoption system with the intention of improving matching and speed of decision making. The Act also includes measures which mean that children in care may choose to stay with their foster carers until their 21st birthday.

- 5 The Act has been through a period of significant development as a Bill and significant guidance on some aspects of the Act, such as the Special Educational Needs (SEN) Code of Practice, is before parliament and due to be published in July 2014. It will come into force from September 2014. Some of the changes are fundamental and in relation to SEN, have been trailed as the most significant changes to the system for thirty years.

- 6 A number of aspects of the Act affect local authorities, indicated below:

### 6.1 Children with Special Educational Needs and Disabilities

- 6.2 The aim is to give children and young people with special educational needs and/or disabilities and their parents or carers greater independence, control and choice in decisions about them. The intention is that the needs of these children and young people and their carers are assessed in a more holistic way, with greater prominence given to their wishes and views. The changes include:

- Replacing old style Statements of Special Educational Needs with a new birth-to-25 Education, Health and Care plan (“EHC plans”);
- Offering families the option of personal budgets to buy the services they require to support their child’s special educational needs;
- Improving cooperation between all the services that support children and their families, particularly requiring local authorities and health authorities to work together.

- Introducing a new duty for local authorities to ensure that special educational provision is integrated with health and care provision through ‘joint commissioning’ to secure better provision;
  - An obligation on local authorities to publish information about their “local offer”. The local offer is the services a local authority expects to be available from a wide range of providers for children and young people with special educational needs. Local authorities will keep their local offer under review and revise it. The local offer must include information about the provision the local authority expects to be available in its own area for children and young people with special educational needs and outside of its area for the children and young people for whom it is responsible, regardless of whether or not they have EHC Plans.
- 6.3 By 1 September 2014, the Local Authority must publish a plan setting out the arrangements for conversion to EHC Plans. There are currently 660 Statements of SEN and 146 post 16 Learning Difficulty Assessments (LDA). The expectation is that the vast majority of individuals with a Statement of SEN will transfer to EHC Plans by April 2018. Young people with an LDA can request an EHC Plan and one will be issued if needed.
- 6.4 Whilst the government has provided some funding in recognition of the costs of this, in reality the work is not just an administrative exercise. It requires a change of thinking and practice by education, health and care staff in relation to assessment of need, co-producing plans with children and families themselves.
- 6.5 **Adoption**
- 6.6 The government has a longstanding intention to increase the number of children being adopted with less delay. Nationally, children wait an average of 21 months between entering care and moving in with an adoptive family. In Herefordshire the average wait is 15 months and Herefordshire is one of only 36 local authorities in England to meet the timescales set on the national adoption scorecards. The service has recently been recognised as Good in the OfSTED inspection of safeguarding.
- 6.7 The Act promotes fostering for adoption and improving support for adoptive families and includes:
- A duty on local authorities looking after a child to consider placing the child in a ‘Fostering for Adoption’ placement where they are considering adoption;
  - Removal of the requirement to give due consideration to ethnicity. This is already addressed in other factors for consideration when choosing an adoption placement;
  - Requiring local authorities to provide information on adoption support services available in their area;
  - Provision of personal budgets for adoption support services (to be piloted in 10 LA areas);
  - Amendments to the provisions in the Adoption and Children Act 2002 to enable prospective adopters in pilot areas to directly access the national Adoption Register;
  - Giving the DfE power to require councils to outsource adopter recruitment to external agencies where services are underperforming;

- Changes to contact arrangements - limiting the duty of LA to promote contact between children in care and particular people eg parents and giving courts the power to order adoptive parents to prohibit/facilitate contact at the time an adoption order is granted or at any time after.
- 6.8 An Adoption Reform Grant of £168,750 has been awarded for 2014/15 to improve the timeliness and numbers of adopters approved and children placed for adoption. In 2013/14 22 children were matched with adopters and 19 adoptive families were approved.
- 6.9 **The care system and care leavers and the family justice system**
- 6.10 The Act makes changes with the intention that children who are at risk come into the care system quicker and where they chose can stay in the system longer to support their transition into adulthood. The following has been introduced:
- A 26-week time limit for completing care and supervision proceedings. In particular cases this could be extended by up to eight weeks at a time if necessary to resolve proceedings justly;
  - The choice of children in care to stay with foster families until the age of 21;
  - Clearer rights of young carers and parent carers to receive support from local authorities;
  - Reform to children’s residential care to make sure homes are safe and secure;
  - Making it a requirement to attend a family mediation, information and assessment meeting to find out about and consider mediation before applying for certain types of court order unless an exemption applies;
  - Sending a clear signal to separated parents that courts will take account of the principle that both should continue to be involved in their children's lives where that is safe and consistent with the child's welfare;
  - Ensuring that expert evidence in family proceedings concerning children is permitted only when necessary to resolve the case justly, taking account of factors including the impact on the welfare of the child;
  - A duty on local authorities to promote the educational achievement of children they look after, including the duty to have a Virtual Headteacher for children in care.
- 6.11 The Act is built upon the recommendations from the Public Law Outline (PLO) introduced in 2010 which triggered the Local Authority into ensuring that the decision making process involved in placing children within the court arena is robust and accountable.
- 6.12 The introduction of the PLO process required local authorities hold a ‘Legal Panel’, otherwise known as a ‘Gateway to Proceedings Panel’ to ensure that any decision to issue for Care Proceedings from the outset avoided drift and delay in children’s lives.
- 6.13 Herefordshire has had a Legal Panel in place since 2011. Due to the transient nature of senior management up until October 2013, the panel had not been as effective as it could have been. Since October 2013 the panel has been chaired by the Head of Service for Fieldwork where a great deal of hard work has gone into driving up the standard of assessments presented at panel, to ensure that social care are compliant with PLO and on track to meet the 26 week time scales once proceedings have been issued.

- 7 **The act also includes a number of new measures to protect the welfare of children, including:**
- New legal duty on schools to support children at school with medical conditions better
  - Making young carers' and parent carers' rights to support from councils much clearer
  - Reforms to children's residential care to make sure homes are safe and secure, and to improve the quality of care vulnerable children receive
  - A requirement on all state-funded schools - including academies - to provide free school lunches on request for all pupils in reception, year 1 and year 2
  - Amendments to the law to protect children in cars from the dangers of second-hand smoke
- 8 **The Act also intends to help people to better balance their work and home life with the following measures:**
- From April 2015, mothers, fathers and adopters can opt to share parental leave around their child's birth or placement. This gives families more choice over taking leave in the first year - dads and mothers' partners can take up to a year, or parents can take several months at the same time
  - From 1 October 2014, prospective fathers or a mother's partner can take time off to attend up to 2 antenatal appointments
  - Adoption leave and pay will reflect entitlements available to birth parents from April 2015 - no qualifying period for leave; enhanced pay to 90% of salary for the first 6 weeks; and time off to attend introductory appointments. Intended parents in surrogacy and 'foster to adopt' arrangements will also qualify for adoption leave and pay
  - Extending the right to request flexible working to all employees from 30 June 2014
  - Replacing the current statutory procedure, through which employers consider flexible working requests, with a duty on employers to consider with requests in a 'reasonable' manner
- 9 The table attached in Appendix 1 indicates the different areas covered by the Act and an assessment of the current position in terms of implementation.
- 10 It is important to note that though some aspects of the Act require process changes, a number of areas are specifically designed to fundamentally change the experience of children and young people and their families. This is particularly pertinent in relation to the changes in terms of adoption and in terms of children with special educational needs and disabilities. Presentations will be received by the committee on both aspects at the meeting on 1 August 2014.
- 11 The Children and Young People's Partnership is specifically overseeing the transformation programme for children with special educational needs and disabilities and will be reporting to the Health and Wellbeing Board on the system wide implications.

## Community Impact

- 12 The successful implementation of the Act will further the council's priorities, particularly in relation to:
- keeping children and young people safe and give them a great start in life and
  - enabling residents to live safe, healthy and independent lives
- 13 Individual children and young people, their families and carers will experience different approaches to service delivery some of which are in place now, others will come into operation from September 2014, whilst other aspects will develop over the next three years as a major change programme.

## Equality and Human Rights

- 14 The changes as a result of the Children and Families Act are not prejudicial to service users. The specific reforms relating to SEN are national and an equality impact assessment was conducted as part of the development of the Children and Families Act.
- 15 As set out above different aspects of the implementation of the Act will have different service implications. The implementation of the Act will pay due regard to our public sector equality duty as set out below:

*Note: Under Section 149, the "General Duty" on public authorities is set out thus:*

*"A public authority must, in the exercise of its functions, have due regard to the need to -*

*eliminate discrimination, harassment, victimisation and any other conduct ... prohibited by or under this Act;*

*advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;*

*foster good relations between persons who share a relevant protected characteristic and persons who do not share it."*

## Financial Implications

- 16 The Government has recognised that the changes that are required will cost local authorities additional money. £169,000 has been given to Herefordshire for 2014/15 to implement the adoption reforms and £235,000 has been given to Herefordshire for 2014/15 to support the implementation of the changes relating to children and young people with special educational needs and disabilities. However, there has been no costs identified or provided for in terms of possible changes to support packages as a result of the implementation of the Act 2014, which requires the local authority and partners to think and act differently and in a more holistic and responsive way to the views and needs of children and young people and their families and carers. Work is ongoing at a national and local level to develop an understanding of the impact of this.



- 17 The Schools Forum has given specific consideration to the High Needs Block Funding requirements, in the light of the National Funding Formula. The new arrangements in Herefordshire have been recognised nationally by DfE as representing good practice. The impact of these changes will need to be kept under review.
- 18 Herefordshire have a Staying Put policy and procedure which supports young people remaining with foster carers post 18 years of age. As a result of extending the period of time young people remain in care the budget for fostering allowance/ post 16 placement spend will be impacted. Where young people are able to remain in foster care/ staying put placement we should see a cost saving in Supported Lodging spend this will need to be monitored via monthly forecasting. We are also waiting for further communication from the government around their contribution towards the Staying Put scheme.

## **Legal Implications**

- 19 The new Children and Families Act 2014 makes many changes to the current way in which services support vulnerable children and focus on needs and outcomes.
- 20 Appendix 1 lists the areas where the council, and other organisations, needs to change its current operations to ensure that it complies with the new duties under the Act.

## **Risk Management**

- 21 There are no risks contained within the recommendations of this report as this is an opportunity for the committee to scrutinise the work of the council to implement the Children and Families Act 2014.
- 22 Risks associated with each aspect of the Act are being addressed through the different service areas affected. The committee will receive presentations on the risks associated with the changes affecting adoption and also those affecting children and young people with SEN and/or disabilities and their families. There is a potential financial risk to the changes for care leavers.
- 22 The requirements placed upon the Local Authority for care proceedings presents significant challenges for social care. The key is robust, analytical and evidenced based social work assessments. The guidance is clear that social workers and advocates within the court arena should not enlist experts within the court. More emphasis is placed upon those professionals who know the children and family to use their own assessment expertise to provide the right information to the court so that timely decisions are made and unnecessary delay is avoided.
- 23 In order for social workers to undertake such in-depth assessments they need their work load to be at a manageable level and a suite of services available to ensure that the direct work within assessment is undertaken to evidence potential change within the family. Such an approach enables the social worker to write and present evidenced based assessments at court and hold good professional credibility within the court arena.
- 24 Until then, courts will continue to require the assistance of expert advice within proceedings. As the requirements of the Act are to complete proceedings within the 26 week protocol, the cost of such assessments falls mainly to the LA.

- 25 The key to meeting the judiciary requirements will be;
- a) Ensure social work caseloads remain at an acceptable level of 18-20.
  - b) Transform family support services and implement by January 2015 to ensure good strong intervention with families makes a real difference in Children's lives.
  - c) Embed evidenced based model of assessment across Children's Services to ensure that the service is robust and able to fully meet the requirements of the Children and Families Act and only in exceptional circumstances will cases be extended beyond the 26 week time table within court arena.
- 26 It is anticipated that over this transitional period there will be increased costs to the Local Authority in meeting the statutory time scales as a result of enforced expert assessments on entrenched and complex court matters. This is a live debate at the Family Justice Board where there is strong Herefordshire representation by the Council's Legal Services and Head of Service for LAC and Fieldwork. It is important to note that Herefordshire as a local authority is not alone as the wider debate around local authorities having to pick up the cost of expert assessment is debated.
- 27 Nationally, there is a risk that the free school meals legislation will not be delivered at the start of September. This is currently a low risk in Herefordshire.

## **Consultees**

- 28 Each aspect of the legislative change has a specific group of stakeholders and consultees.

## **Appendices**

Appendix 1 - Children and Families Act 2014 - Herefordshire Position July 2014

## **Background Papers**

- None identified.

Appendix 1 Children and Families Act 2014. Herefordshire Position 1 July 2014

Part	Area	C+F Act Reference	New in law and practice	New in law but not in policy	Modernises existing law	Date required	Risk	Herefordshire Council Position Statement
1 Adoption and Contact	Adoption	1-7	X			July 2014	1	New duty to consider where adoption is the likely outcome and family/friends have been discounted, placing a child with a foster carer who is also an approved prospective adopter. Repeal of specific duty to give due consideration to child's racial origin, ethnicity, linguistic, religious background
			X		x	2015	2	Personal budgets for adoption support (pilot project in 10 LAs in interim)
						July 2014	2	Duty to provide information regarding adoption support services
							3	Direct access to Adoption Register by approved adopters. (pilot )Inclusion of children LA is 'considering for adoption'
							2	Limits effect of LA's duty to promote contact between CIC and particular people ie parents
2 Family Justice	Contact	8, 9	xx		x	July 2014	2	Court has power to require adoptive parents to enable /prohibit contact
						July 2014	2	
3 Children and Young People in England with SEN or Disabilities	Family Justice	10-18						
	Local authority functions: general principles SEN etc	19	X			September 2014	1	New duties re involving families and CYP in decision making (consultation, co-production)
					X	September 2014	3	Definitions of SEN and disability unchanged, still require significant SEN to be eligible for an EHC Plan

Identifying children and young people with SEN and disabilities	22, 23				X	September 2014	2	Some integration of processes with health but requires further work
Children and young people for whom an LA is responsible	24				X	September 2014	3	No change so low impact expected
Education, health and care provision: integration and joint commissioning	25, 26	X				September 2014	2	New duties relating to joint commissioning including need for internal dispute resolution
Review of education and care provision	27				X	September 2014	2	New duty relating to joint reviewing
Co-operation and assistance	28, 29	X				September 2014	1	Duties on LAs and governing bodies
Information and advice	30-32	X				September 2014	1	New statutory duty to publish LA Local Offer. In place but will require further work/refinement
Mainstream education	33-35				X	September 2014	1	Reinforces right to mainstream education and extends to include FE and training providers
Assessment	36	X				September 2014	1	Likely increase in number of assessments with extended age range
Education, health and care plans	37-50	X				September 2014	1	New approach/culture required, focus on outcomes, challenge of meaningful conversion of Statements/LDAs in very tight timeframe. With age range extending 0 to 25, expected increase in number of statutory plans. Option of Personal Budget must be offered; impact unknown but DfE estimate uptake of 5% in Year 1, 10% Year 2, 13% Year 3. Care and Health eligibility etc. requires work. Subject to Mental capacity, young person 'owns' EHC Plan from 16.

Appeals, mediation and dispute resolution	51-60				X	September 2014	1	New compulsory requirement for mediation including Social Care and Health (LA to fund education and care). Regional tender re. mediation contract with Herefordshire leading. Increase in appeals to Special Educational Needs and Disabilities Tribunal (SENDIST) predicted with extension to include further education including 19-25 and appeals against 2010 Equality Act.
Special educational provision: functions of LAs	61-65					September 2014	1	Right of appeal to SENDIST extended to include non-school based FE, potential implication for residential college placements
Special educational provision: functions of governing bodies and others	66-69				X	September 2014	3	Low impact for LA with responsibility for reasonable adjustments etc. sitting with governing body
Detained persons	70-75		X			September 2014	1	Impact of new duties relating to assessment and EHC Plans for certain detained persons unknown
Information to improve well-being of children and young people with SEN	76		X			September 2014	1	Until confirmation of what this involves, unknown risk
SEND Code of Practice	77-79		X			September 2014	1	Currently before parliament and unlikely to be published before July 2014 for implementation in September 2014. Risk to LA if significant changes to June 2014 draft
Supplementary	80-83		X			September 2014	1	Impact of young people owning EHC Plan from 16 unknown but includes right of appeal to 1 <sup>st</sup> tier tribunal

4 Childcare etc.	84-89					X		2	Amendments to existing legislation which covers registration of childminder agencies and childcare providers, inspection, LA duty to secure free early years provision, repeal of LA duty to assess sufficiency of childcare provision,
5 Welfare of Children	90	Child performances				X		3	National change extending licensing of child performers to children under 14
	91-95	Tobacco, nicotine products and smoking				X		3	Purchase of tobacco etc (nicotine products). on behalf of persons under 18, prohibiting sale to people under 18, changes to packaging of products, smoking in a private vehicle. Implications for licensing and trading standards
	96, 97	Young carers and parent carers				X			Additional considerations in assessment of young carers' and parent carers' needs
	98	Staying put arrangements				X		3	Enabling some young people leaving care to stay with their former foster carers
	99	Educational achievement of LAC	X				September 2014	3	The role of the Virtual Head for LAC is now a statutory requirement for LAs .
	100	Pupils with medical conditions		X			September 2014	1	Fresh guidance for educational settings, impact/risk unknown
	101	LA functions: intervention							
	102-105	Regulation of children's homes etc				X			Strengthening regulation including in relation to those working in homes. For providers to take forward
	106	Free school lunches				X	September 2014	1	Onus is on primary schools to deliver. LA has had role in facilitating money from central government to all primary schools and assessing readiness to deliver.
	6 The Children's Commissioner	107-116				X		N/A	Updates roles and powers of national Children's Commissioner

7 Statutory Rights to Leave and Pay	Shared parental leave	117, 118						National change which Council as employer must have due regard to
	Statutory shared parental pay	119, 120						National change which Council as employer must have due regard to
	Other statutory rights	121-125						National change which Council as employer must have due regard to
	Further amendments	126						National change which Council as employer must have due regard to
8 Time Off Work – Ante-Natal Care etc.		127-130						National change which Council as employer must have due regard to
9 Right to Request Flexible Working		131-134						National change which Council as employer must have due regard to
10 General Provisions		135-140						







<b>MEETING:</b>	<b>HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE</b>
<b>MEETING DATE:</b>	<b>1 AUGUST 2014</b>
<b>TITLE OF REPORT:</b>	<b>COMMITTEE WORK PROGRAMME</b>
<b>REPORT BY:</b>	<b>GOVERNANCE SERVICES</b>

## 1. Classification

Open

## 2. Key Decision

This is not an executive decision

## 3. Wards Affected

County-wide

## 4. Purpose

4.1 To consider the committee's work programme.

## 5. Recommendation

**THAT: The work programme as appended be noted, subject to any comments the committee wishes to make.**

## 6. Alternative Options

It is for the committee to determine its work programme as it sees fit to reflect the priorities facing Herefordshire. Any number of subjects could be included in the work programme. However, the committee does need to be selective and ensure that the work programme is focused on the key issues, realistic and deliverable within the existing resources available.

## 7. Reasons for Recommendations

7.1 The committee needs to develop a manageable work programme to ensure that scrutiny is focused, effective and produces clear outcomes.

## **8. Key Considerations**

- 8.1 The committee is asked to note its work programme and to note progress on current work.

## **9. Community Impact**

- 9.1 The topics selected for scrutiny should have regard to what matters to the County's residents.

## **10. Equality and Human Rights**

- 10.1 The topics selected need to have regard for equality and Human rights issues.

## **11. Financial Implications**

- 11.1 The cost of the work of the scrutiny committee will have to be met within existing resources. It should be noted the costs of running scrutiny will be subject to an assessment to support appropriate processes.

## **12. Legal Implications**

- 12.1 The council is required to deliver an overview and scrutiny function.

## **13. Risk Management**

- 13.1 There is a reputational risk to the council if the overview and scrutiny function does not operate effectively. The arrangements for the development of the work programme should help mitigate this risk.

## **14. Consultees**

- 14.1 Following initial consultations on topics for scrutiny with Directors and Members of the Cabinet, all members of the council were invited to suggest items for scrutiny.

## **15. Appendices**

- 15.1 Appendix 1 - Draft Committee Work Programme  
Appendix 2 - Executive Rolling Programme (as at the time of going to print).

## **16. Background Papers**

- 16.1 None identified.

**HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE  
ITEMS IDENTIFIED FOR INCLUSION IN THE WORK PROGRAMME**

**Draft Work Programme**

<b>Wednesday 1 October 2014 at 3:30pm</b>	
Children's Safeguarding Performance Data	To examine and challenge the performance data on children's safeguarding.
Children in Care Council	To examine and comment on the Council's progress on establishing an effective Children in Care Council.
<b>Monday 24 November 2014 at 10:00am</b> (brought forward from 7 January 2015)	
Budget 2015/16 (with General O&S Committee)	To examine and comment on the proposed 2015/16 budget.
<b>Wednesday 3 December 2014 at 3:30pm</b>	
Task and Finish Review Group on the Care Act 2014	
<b>Monday 19 January 2015 at 10:00am</b>	
Accountability Session	To hold a public accountability session for organisations within the health sector. This session shall focus on Public Health, Health and Wellbeing Board and Healthwatch Herefordshire.
<b>Wednesday 4 February 2015 at 3:30pm</b>	
Children's Safeguarding Performance Data	To examine and challenge the performance data on children's safeguarding.
<b>Monday 16 March 2015 at 10:00am</b>	
Accountability Session	To hold a public accountability session for organisations within the health sector. This session shall focus on Herefordshire Clinical Commissioning Group and Arden, Herefordshire and Worcestershire Area Team

**The following issues are suggestions from the public for inclusion**

The impact of housing developments in Herefordshire on Hereford hospital and other social services
--

**The following matters shall be dealt with via briefing notes**

- Changes to the scrutiny arrangements of Herefordshire Council including risks, mitigation and proposed changes
- An update on the use of mobile devices by social workers
- 2gether NHS Foundation Trust headlines for Key Performance Indicators



Executive Decisions to be taken – July 2014

DECISION MAKER CABINET					
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker	
31 July 2014	<b>B&amp;PF</b>	West Mercia Youth Justice Plan		Children's Wellbeing / Director for Children's Wellbeing	
31 July 2014	<b>KEY</b>	Better Care Fund	Health & Wellbeing – Councillor GJ Powell	Adults Wellbeing / Jacky Edwards	
31 July 2014	Non Key	Budget Monitoring Report	Corporate Strategy & Finance – Councillor AW Johnson, Leader of the Council	Economy, Communities & Corporate / Peter Robinson	
31 July	Non key	<i>To report the financial position of the Council for both Revenue and Capital</i> Herefordshire Safeguarding Children Board Business Plan <i>To note, consider and comment on Herefordshire Safeguarding Children Board's assessment of safeguarding in Herefordshire, and its own effectiveness to enable it to undertake its governance role with regard to the Board</i>		Children's Wellbeing / Herefordshire Safeguarding Children and Adult Board Business Unit	
31 July	Non Key	Quarterly Performance Report <i>To review performance</i>		Economy, Communities and Corporate - Richard Ball	
31 July 2014	Non key	Local Enterprise Partnership <i>To agree delegation of executive functions to a joint executive committee</i>		ECC Assistant Director, Governance	
31 July	KEY	Hoople <i>To consider the future approach to the commissioning of services provided by Hoople.</i>		Economy, Communities & Corporate	

<b>DECISION MAKER</b>			
<b>CABINET MEMBER CONTRACTS &amp; ASSETS</b>			
<b>COUNCILLOR H BRAMER</b>			
<b>Decision Date</b>	<b>Issue Type</b>	<b>Purpose &amp; Report Title</b>	<b>Directorate, Lead Officer &amp; Contact information for documents/report to be submitted to Decision Maker</b>
(on or after) 28 July 14	<b>KEY</b>	Enterprise Zone Infrastructure Programme  To seek Cabinet Member approval for £1.1m capital expenditure at Hereford Enterprise Zone the next phase of the existing approved £5m allocation.	Economy, Communities & Corporate / Nick Webster
<b>DECISION MAKER</b>			
<b>CABINET MEMBER CORPORATE SERVICES</b>			
<b>COUNCILLOR PM MORGAN</b>			
<b>Decision Date</b>	<b>Issue Type</b>	<b>Purpose &amp; Report Title</b>	<b>Directorate, Lead Officer &amp; Contact information for documents/report to be submitted to Decision Maker</b>
(on or after) TBC w/c 11 Aug 2014	Non Key	Review of Gypsy and Traveller Policy  To consider implementing new policy	Economy, Communities & Corporate / Claire Corfield
<b>DECISION MAKER</b>			
<b>CABINET MEMBER CORPORATE STRATEGY &amp; FINANCE:</b>			
<b>COUNCILLOR AW JOHNSON, LEADER OF THE COUNCIL</b>			
<b>Decision Date</b>	<b>Issue Type</b>	<b>Purpose &amp; Report Title</b>	<b>Directorate, Lead Officer &amp; Contact information for documents/report to be submitted to Decision Maker</b>
(on or after) TBC July	Non Key	Crowd Funding Allocation  To approve the allocation of Council finance to a peer-to-peer funding scheme via a "Crowd Funding" mechanism; and to approve to undertake a process to source a preferred supplier of this scheme	Economy, Communities and Corporate / Nick Webster
25 July 2014	<b>KEY</b>	Hereford United Football Club (1939) Ltd  To consider termination of leases in relation to the Hereford United Football Club ground and ends in accordance with lease terms.	Economy, Communities and Corporate / Tony Featherstone & Donna Burgess
<b>DECISION MAKER</b>			
<b>CABINET MEMBER HEALTH &amp; WELLBEING</b>			
<b>COUNCILLOR GJ POWELL</b>			
<b>Decision Date</b>	<b>Issue Type</b>	<b>Purpose &amp; Report Title</b>	<b>Directorate, Lead Officer &amp; Contact information for documents/report to be submitted to Decision Maker</b>
(on or after) July 2014	Non Key	Housing related support service contract  To approve the recommendations for the future of the housing related support service contract	Adults Wellbeing / Richard Gabb

TBC	Non Key	Rose Garden – Extra Care Support Service	Adults Wellbeing / Richard Gabb
TBC	Non Key	<i>To seek approval to waiver the existing service whilst re-procurement exercise is ongoing</i> Harling Court – Housing Support Services	Adults Wellbeing / Richard Gabb
TBC	Non Key	<i>To seek approval to waiver the existing service whilst re-procurement exercise is ongoing</i> Herefordshire Local Housing Market Assessment – 2012 Update	Adults Wellbeing / Jane Thomas
TBC	Non Key	<i>To update Members on the updated strategic housing needs assessment across Herefordshire</i> Local Investment Delivery Plan Update	Adults Wellbeing / Jane Thomas
TBC	Non Key	<i>To update Members on the delivery plan required to inform the Homes and Communities Agency (HCA) to support bids for housing development.</i> Affordable housing Programme 2014-2016	Adults Wellbeing / Jane Thomas
TBC	Non Key	<i>To outline the programme of delivery of affordable housing</i> Homelessness Prevention Strategy	Adults Wellbeing / Jane Thomas
TBC	Non Key	<i>To set out the Local Authority's plans for the prevention of homelessness</i> Supplementary Planning Document (SPD) Technical Data – Update April 2014	Adults Wellbeing / Jane Thomas
TBC	Non Key	<i>To provide the affordable levels for negotiating with private developments</i> Provision of fully adapted bungalow for a vulnerable adult (Learning Disabilities)	Adults Wellbeing / Jane Thomas
TBC	Non Key	<i>To ask for additional grant funding to enable the development of a purpose built bungalow to proceed.</i> Herefordshire Market Position Statement for Adult Wellbeing	Adults Wellbeing / Alison Clay, Commissioning Officer
<b>DECISION MAKER CABINET MEMBER INFRASTRUCTURE COUNCILLOR PD PRICE</b>			
<b>Decision Date (on or after)</b>	<b>Issue Type</b>	<b>Purpose &amp; Report Title</b>	<b>Directorate, Lead Officer &amp; Contact information for documents/report to be submitted to Decision Maker</b>

24 July 2014	<b>B&amp;PF</b>	Local Transport Plan 4	Economy, Communities & Corporate / Steve Burgess
TBC	<b>KEY</b>	To approve the draft Local Transport Plan for consultation Solar PV Procurement	Economy, Communities & Corporate / Ben Boswell
End July / beg Aug	<b>KEY</b>	To seek authorisation to award the completed OJEU procurement framework for Solar PV panels and to commence this invest to save project. LED Street Lighting	Economy, Communities & Corporate / Ben Boswell
		To seek authorisation for the LED street lighting project which includes the direct replacement of 8944 street lights to LED and the replacement of 2926 old street lighting columns that are considered a risk.	
		This is an invest to save project within the BBLP 2014/15 annual plan.	
<b>DECISION MAKER</b>			
<b>CABINET MEMBER TRANSPORT &amp; ROADS:</b>			
<b>COUNCILLOR P RONE</b>			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
<b>DECISION MAKER</b>			
<b>CABINET MEMBER YOUNG PEOPLE &amp; CHILDREN'S WELLBEING:</b>			
<b>COUNCILLOR JW MILLAR</b>			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
3 July 2014	Non Key	The use of Pupil Premium for LAC	Children's Wellbeing / Steve Laycock
17 July 2014	Non key	Decision on top slice of Pupil Premium for LAC to allow targeted intervention controlled by the Virtual Head for LAC Policy on Children who cannot attend school for medical reasons To approve the policy	Children's Wellbeing Les Knight
24 July 2014	Non Key	High Needs Tariff Funding To seek support of the Cabinet Member for Young People and Children's Wellbeing on high needs arrangements and funding to implement the final recommendations of the School Forum's Budget Working Group and the Top up Tariff Development Group,	Children's Wellbeing / Malcolm Green



31 July 2014	Non Key	Families First Programme Update and approval of Grant Funding Scheme for new projects to support families  To approve Families First Grant Scheme and receive Families First Programme update	Children's Wellbeing / Philippa Granthier
TBC	Non Key	New Horizons - Post 19 Learners with Learning Difficulties and or Disabilities Pilot Project Report  To give an update on the small pilot for further education, independent living and therapeutic services for young people aged 19-25 who have learning difficulties and disabilities of a profound, multiple or severely complex nature, which commenced on 1 October 2013. As resolved by cabinet on 19th September 2013.  For the Cabinet Member for Children's Wellbeing to review and agree to the recommendations in the report including that the pilot project continues. As resolved by cabinet on 19th September 2013.	Children's Wellbeing / Alexia Heath

Other Meetings – July 2014

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DECISION MAKER COUNCIL			
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder
Council 18 July 2014	<b>B&amp;PF</b>	Community Safety Strategy	Environment, Communities & Corporate / Sustainable Communities Manager
Council 18 July 2014	N/A	Ross-on-Wye Community Governance  To make recommendations regarding the governance of the Ross-on-Wye Town Council and Ross-on-Wye Rural Council areas	Economy, Communities & Corporate / Bill Norman
Council 18 July 2014	Non Key	ANNUAL REPORTS TO COUNCIL:  Report of Executive Decisions taken under the Urgency Provisions	Economy, Communities & Corporate / Annie Brookes  <a href="mailto:ab1@herefordshire.gov.uk">ab1@herefordshire.gov.uk</a>
Council 18 July 2014	Non Key	Report of the Audit and Governance Committee	Economy, Communities & Corporate / Heather Donaldson  <a href="mailto:hdonaldson@herefordshire.gov.uk">hdonaldson@herefordshire.gov.uk</a>
Council 18 July 2014	Non Key	Report of General Overview and Scrutiny Committee	Economy, Communities & Corporate / Gemma Dean  <a href="mailto:gdean@herefordshire.gov.uk">gdean@herefordshire.gov.uk</a>

Council 18 July 2014	Non Key	Report of Health and Social Care Overview and Scrutiny Committee		Economy, Communities & Corporate / Gemma Dean <a href="mailto:gdean@herefordshire.gov.uk">gdean@herefordshire.gov.uk</a>
Council 18 July 2014	Non Key	Report of the Planning Committee		Economy, Communities & Corporate / Tim Brown <a href="mailto:tbrown@herefordshire.gov.uk">tbrown@herefordshire.gov.uk</a>
Council 18 July 2014	Non Key	Report of the Regulatory Committee		Economy, Communities & Corporate / Tim Brown <a href="mailto:tbrown@herefordshire.gov.uk">tbrown@herefordshire.gov.uk</a>
Council 18 July 2014	Non Key	Chief Executive Scheme of Delegation		Economy, Communities & Corporate / Annie Brookes
Council 18 July 2014	Non Key	Hereford and Worcester Fire and Rescue Authority Report	External Report	

Executive Rolling Programme: August 2014

Executive Decisions to be taken – August 2014

DECISION MAKER CABINET			
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder
			Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker

DECISION MAKER CABINET MEMBER CORPORATE SERVICES COUNCILLOR PM MORGAN			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
8 Aug 2014	<b>KEY</b>	Transfer of Devolved Services and Assets  <i>To approve transfer of services and assets to Town Councils and parameters for second phase of delegated services</i>	Economy, Communities and Corporate / Nina Bridges

DECISION MAKER CABINET MEMBER HEALTH & WELLBEING COUNCILLOR GJ POWELL			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
13 August	<b>KEY</b>	Waterfields Contract  <i>To re-let the contract for Waterfields</i>	Adults Wellbeing / Helen Coombes
20 August 2014	<b>KEY</b>	Herefordshire Domestic Violence and Abuse Support Service Contract  <i>To seek approval to re-commission the service</i>	Adults Wellbeing / Richard Gabb

Executive Rolling Programme: September 2014

Executive Decisions to be taken – 11 September 2014

<b>DECISION MAKER CABINET</b>					
<b>Meeting / Decision Date</b> (on or after)	<b>Issue Type</b>	<b>Purpose &amp; Report Title</b>	<b>Portfolio Holder</b>	<b>Directorate, Lead Officer &amp; Contact</b> <b>information for documents/report to be submitted to Decision Maker</b>	
11 Sept 2014	Non Key	Public Health Annual Report	Health & Wellbeing – Councillor GJ Powell	Public Health / Elizabeth Shassere	
11 Sept 2014	Non Key	Herefordshire Safeguarding Boards: Annual Safeguarding Assurance Report  <i>To inform Cabinet of the Safeguarding Boards' assessment of safeguarding in Herefordshire and of their own effectiveness.</i>	Young People and Children's Wellbeing / Councillor J Millar	Children's Wellbeing / Andy Churcher, HSAB/HSCB Business Manager	
11 Sept 2014	<b>KEY</b>	Better Care Fund	Health & Wellbeing – Councillor GJ Powell	Adults Wellbeing / Jacky Edwards	
11 Sept 2014	<b>KEY</b>	Care Act		Adults Wellbeing / Alison Hotchen Care Act Project Manager	
11 Sept 2014	<b>KEY</b>	<i>To consider the impacts of the Care Act and to agree actions for implementation</i> Revenues and Benefits Service	Corporate Strategy & Finance / Councillor AW Johnson, Leader of the Council	Economy, Communities & Corporate / Peter Robinson	
11 Sept 2014	<b>KEY</b>	<i>To consider options for the service delivery model for Revenues and Benefits</i> Future option for delivery of Asset Management and Property Services		Economy, Communities & Corporate / Tony Featherstone	
11 September 2014	<b>KEY</b>	<i>To provide options around the sustainable delivery of Asset Management and Property Services, and to consider the proposal for participation in a joint property vehicle with Worcestershire</i> Social Care Case Management Tool Review 2014  <i>A review of the Social Care Case Management Tool (Framework) is required to assure Herefordshire Council that it is able to support the Adult and Children's Wellbeing directorates in accommodating legislative requirements for 2015 – 2016.</i>		Adult Wellbeing; Helen Coombes (Framework Strategic Business Owner)	
11 September	Non Key	Herefordshire Safeguarding Adult Board Business Plan  <i>To note, consider and comment on Herefordshire</i>		Adults Wellbeing / Herefordshire Safeguarding Children and Adult Board Business Unit	

			Safeguarding Adult Board's assessment of safeguarding in Herefordshire, and its own effectiveness to enable it to undertake its governance role with regard to the Board	
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DECISION MAKER CABINET MEMBER CONTRACTS & ASSETS COUNCILLOR H BRAMER				
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker	
1 September 2014	<b>KEY</b>	Catering Service Contract Let <i>To approve the contract let of catering services</i>	Economy, Communities & Corporate / Paul Nicholas	

DECISION MAKER CABINET MEMBER CORPORATE STRATEGY & FINANCE: COUNCILLOR AW JOHNSON, LEADER OF THE COUNCIL				
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker	
4 Sept 2014	<b>KEY</b>	Renewal of Herefordshire Council Insurance Policies <i>To Approve insurance arrangements following retender</i>	Economy, Communities & Corporate / Malcolm Green	

DECISION MAKER CABINET MEMBER HEALTH & WELLBEING COUNCILLOR GJ POWELL				
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker	
2 September 2014	<b>KEY</b>	Procurement & Award of new Public Health Contract (Sexual Health) <i>To secure approval to start the procurement process and obtain delegated approval for contract award</i>	Adults Wellbeing / Helen Coombes	
2 September 2014	<b>KEY</b>	Procurement & Award of new Public Health Contract (Drugs & Alcohol) <i>To secure approval to start the procurement process and obtain delegated approval for contract award</i>	Adults Wellbeing / Helen Coombes	

2 September 2014	<b>KEY</b>	Procurement & Award of new Public Health Contract (Child Health)	Adults Wellbeing / Helen Coombes
		<i>To secure approval to start the procurement process and obtain delegated approval for contract award</i>	
2 September 2014	<b>KEY</b>	Procurement & Award of new Public Health Contracts (Healthy Living)	Adults Wellbeing / Helen Coombes
		<i>To secure approval to start the procurement process and obtain delegated approval for contract award</i>	

<b>DECISION MAKER CABINET MEMBER INFRASTRUCTURE COUNCILLOR PD PRICE</b>			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
1 September 2014	<b>KEY</b>	Balfour Beatty Living Places Public Realm Annual Plan  <i>To delegate the approval of the Annual Plan for the Public Realm Services Contract with Balfour Beatty Living Place to the Council's representatives on the Strategic Partnering Board (SPB)</i>	Economy Communities & Corporate / Clive Hall, Head of Highways & Community Services

<b>DECISION MAKER CABINET MEMBER YOUNG PEOPLE &amp; CHILDREN'S WELLBEING: COUNCILLOR JW MILLAR</b>			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
TBC September	Non Key	Nursery Education Funding Policy  <i>To approve the policy for Nursery Education Funding (NEF)</i>	Children's Wellbeing / Andy Hough

Other Meetings – September 2014

<b>DECISION MAKER COUNCIL</b>			
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
26 September 2014		Review of Polling Districts, Polling Places and Polling	Environment, Communities & Corporate / Electoral
		Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker

		Stations	Registration Officer
26 September 2014	<b>B&amp;PF</b>	West Mercia Youth Justice Plan	Children's Wellbeing / Director for Children's Wellbeing
26 September 2014	<b>B&amp;PF</b>	Review of Gambling Act Policy To consider implementing new policy	Economy, Communities & Corporate / Claire Corfield <a href="mailto:clcorfield@herefordshire.gov.uk">clcorfield@herefordshire.gov.uk</a>
26 September 2014		Review of Licensing Act Policy To consider implementing new policy	Economy, Communities & Corporate / Claire Corfield CorfieldN/A <a href="mailto:clcorfield@herefordshire.gov.uk">clcorfield@herefordshire.gov.uk</a>
26 September 2014		Introduction of a Sex Establishment Policy To consider implementing new policy	Economy, Communities & Corporate / Claire Corfield <a href="mailto:clcorfield@herefordshire.gov.uk">clcorfield@herefordshire.gov.uk</a>

<b>AUDIT &amp; GOVERNANCE COMMITTEE</b>		
Meeting Date	Purpose & Report Title	Portfolio Holder Directorate, Lead Officer & Contact information
	External Audit Findings Report	
	Statement of Accounts	

Executive Rolling Programme: October 2014

Executive Decisions to be taken – October 2014

<b>DECISION MAKER CABINET</b>				
<b>Meeting / Decision Date</b> (on or after)	<b>Issue Type</b>	<b>Purpose &amp; Report Title</b>	<b>Portfolio Holder</b>	<b>Directorate, Lead Officer &amp; Contact information for documents/report to be submitted to Decision Maker</b>
9 October 2014	<b>B&amp;PF</b>	Corporate Plan		Organisation Development Team / Programme Assistant Director
9 October 2014	Non Key	Budget Monitoring Report <i>To report the financial position of the Council for both Revenue and Capital</i>	Corporate Strategy & Finance – Councillor AW Johnson, Leader of the Council	Economy, Communities & Corporate / Peter Robinson
9 October 2014	<b>KEY</b>	Strategic Plan for Education <i>To set out the Local Authorities approach to educational improvement</i>	Young People & Children's Wellbeing	Children's Wellbeing / Chris Baird

<b>DECISION MAKER CABINET MEMBER INFRASTRUCTURE COUNCILLOR PD PRICE</b>				
<b>Decision Date</b> (on or after)	<b>Issue Type</b>	<b>Purpose &amp; Report Title</b>	<b>Directorate, Lead Officer &amp; Contact information for documents/report to be submitted to Decision Maker</b>	
2 October 2014	<b>KEY</b>	South Wye Transport Package <i>To consider consultation responses and confirm prefer package</i>	Economy, Communities & Corporate / Mairead Lane	
<b>DECISION MAKER CABINET MEMBER Transport and Roads: COUNCILLOR P Rone</b>				
<b>Decision Date</b> (on or after)	<b>Issue Type</b>	<b>Purpose &amp; Report Title</b>	<b>Directorate, Lead Officer &amp; Contact information for documents/report to be submitted to Decision Maker</b>	
TBC Oct/Nov 2014	<b>KEY</b>	Review of off-street car park charges and provision <i>To agree any increase to car park tariffs, and to review and agree car park provision post marketing and sale of Merton Meadow</i>	Economy, Communities and Corporate  Chris Jenner/Dave Hepworth	



Executive Rolling Programme: November 2014

Executive Decisions to be taken – November 2014

DECISION MAKER CABINET				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
13 November 2014	Non Key	Quarterly Performance Report <i>To review performance</i>		Economy, Communities and Corporate - Richard Ball
13 November 2014	<b>KEY</b>	Review of Smallholdings <i>To apprise Members of the outcome of the Smallholdings Review undertaken by Fischer German and to seek approval for the recommendations contained therein</i>		Economy, Communities and Corporate – Tony Featherstone
13 November 2014	<b>KEY</b>	Update on Accommodation Strategy – Future Phases <i>To seek Members' approval for further proposals to rationalise the Council's accommodation</i>		Economy, Communities and Corporate – Tony Featherstone

Other meetings:

AUDIT & GOVERNANCE COMMITTEE		
Meeting Date	Purpose & Report Title	Portfolio Holder Directorate, Lead Officer & Contact information
Nov 15	Progress Report on 2014/15 Internal Audit Plan	
	Annual Audit Letter (External Audit)	
	VfM or Financial Resilience Report (as required) (External Audit)	
	Budget Monitoring Report	
	Counter-fraud and Corruption Policies – Biennial Review	
	Whistle Blowing Policy – Biennial Review	

